



## Archives Spotlight

**Archival Workers Emergency Fund**  
Society of American Archivists



## Archival Workers Emergency Fund

The Archival Workers Emergency Fund was created in response to the COVID-19 pandemic in 2020. Its establishment is meant to provide financial assistance for archival workers experiencing unanticipated monetary hardship due to the crisis.

All U.S.-based archival workers affected by the COVID-19 crisis are eligible to apply to the fund. Recipients will receive grants of up to \$1,000 as well as a complimentary year-long membership in SAA. According to SAA, the number of recipients and award amounts will be determined by the SAA Foundation AWEF Grant Review Committee in collaboration with the SAA Foundation Board of Directors based on need and available funds. Review will occur during the initial period of April 15 to December 31, 2020.

Many institutions and repositories have been forced to temporarily close or institute remote work in response to the COVID-19 pandemic. For this reason, many archival workers — particularly those in contingent positions — are facing significant financial and employment challenges. The AWEF will help to meet urgent financial needs, providing support to archival workers who have lost income because of a change in their work status or circumstances such as inadequate sick or family leave time.

*Continued on Page 9*

## Message from the President

Dear SFA Members,



*Mary Rubin*  
SFA President

I'm still saddened that our 2020 Annual Meeting was cancelled. Since the first one I attended in 2014, the SFA Annual Meeting has become an event that I look forward to every year. I thoroughly enjoy connecting with SFA members in person and learning more about the projects and initiatives across the state. This year, the Executive Board and Annual Meeting

Committee came to the conclusion that it would be safer and more beneficial to our members to cancel the meeting due to COVID-19 rather than postpone it, which was our initial action in March. Unfortunately, postponing came with a lot of unforeseen difficulties and uncertainty. At this time, the 2020 Annual Meeting Committee will transition into the 2021 Annual Meeting Committee and will continue their work toward hosting an Annual Meeting in St. Augustine in May 2021. Thank you to **Laura Douglass Marion** (Co-Chair), **Tyler McLean** (Co-Chair), **John Nemmers**, **Florence Turcotte**, **Jolene DuBray**, and **Alison Simpson** for another year of their time and effort toward providing a wonderful meeting in St. Augustine.

Normally announced at the Annual Meeting, the SFA General Election and College and University Archives Section election results are in! Thank you to the Nominating Committee, which was comprised of **Brittney Farley** (Chair) and **Kelly Grant Larsen**, for their work on the election!

I would like to congratulate and welcome our incoming Board/Section members.

### General Election/Executive Board:

**David Benjamin**, Vice-President/President-Elect

**Andy Huse**, Director

*Continued on Page 9*

## SFA Board of Directors

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Mary Rubin, Senior Archivist  
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Complete listing:

<http://www.florida-archivists.org/about>

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## Welcome New SFA Members

**Kalani Adolpho**, Processing Archivist, UM

**Ann Baird**, Architecture Librarian, UF

**Whitney Barrett**, Archivist, Orange County Regional  
History Center

**Lorraine Canfijn**, Local History Archivist, Bay County  
Public Library

**Samantha Cohen**, Independent Archivist

**Mark Coir**, Past President, Michigan Archival Association

**Kathryn Etheridge**, Archivist III, Florida DEP/Florida  
Geological Survey

**Maria J. Fernandez**, Archivist, Carrollton School of the  
Sacred Heart

**Rose Guerrero**, Research Director, Historical Society of  
Palm Beach County

**Carol Hemmingway**, Student Archival Project Assistant,  
UNF

**Chris Juhasz**, Managing Archivist, History Factory

**Karen Lamoree**, Archivist, Beaches Museum

**Clayton McCarl**, Associate Professor, UNF

**Boyd Murphree**, Audiovisual Project Manager, UF

**Taryn Rodriguez-Boette**, Principle, REALM Consulting  
LLC

**Maryanne Sharkey**, Charlotte County Library System

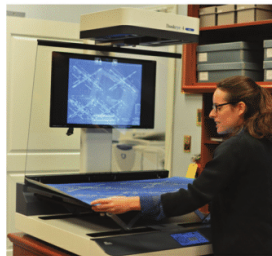
**Keila Zayas Ruiz**, Sunshine State Digital Network Coordinator, FSU



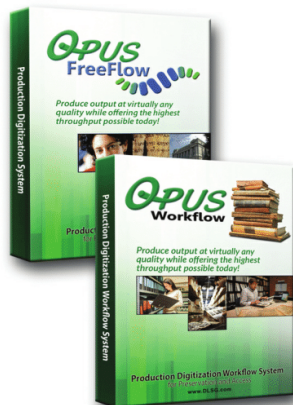
## Essential Digital Age Tools for Archivists

### Opus4 Workflow

- Design & manage digitization projects
- Implement & manage a data migration plan
- Create course curriculum materials
- Host 3-D collections on the web
- Print books on demand



Opus with Bookeye 4 V1A Scanner



Bookeye 4 V1 C35 Scanner

Opus is compatible with a full line of archive quality scanners.



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SFA Member



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# 2020 Executive Board Announcement

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Britt Farley, Nominating Committee Chair  
Kelly Larson, Nomination Committee

The Society of Florida Archivists General Election and College and University Archives Section election results are in! The Nominating Committee would like to congratulate and welcome our incoming Board/Section members.

**David Benjamin**, UCF, Vice-President/President-elect, Executive Board

David joined the UCF Libraries as Head of Special Collections & University Archives and became an SFA member since 2015 with more than 25 years of experience. He hails from University of Arizona where he was the Assistant Director of the Volkerding Study Center at the Center for Creative Photography. Prior to that he was the Visual Materials Archivist at the Wisconsin Historical Society. He holds a Masters of Library Science from the University of Wisconsin-Madison as well as a Masters of Architecture in American Architecture and Landscape History from the University of Kansas.

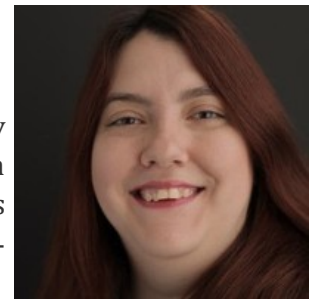


**Andrew "Andy" Huse**, USF, Director, Executive Board

Andy joined USF Tampa Library almost 22 years ago; he very own alma mater. During his 22 years, he earned two Bachelor's in History and English, as well as two Master's degrees in History and Library and Information Science. He is currently the Associate Librarian in Special Collections; a position he holds after rising through the ranks since 1998. Andy specializes in Archival Management with subject specialties in history, Florida, USF, and local history. His passion has translated to published works, such as *From Saloons to Steakhouses: A History of Tampa* and *The Columbia Restaurant: Celebrating a Century of History, Culture, and Cuisine*.

**Sarah Coates**, UF, Vice-Chair/Chair-elect, College and University Archives Section

Sarah, a certified archivist, joined the University of Florida Libraries as the University Archives Associate and became a SFA member in 2018. She comes to us from Oklahoma State University where she served as a library Technician within the University Archives and received her Master's of Library and Information Science. Sarah specializes in Academic Libraries and Archives.



**Mary Rubin**, UCF, Secretary/Treasurer, College and University Archives Section

Mary joined UCF libraries as an Archivist for the University Archives since 2013. Additionally, she obtained the Digital Archives Specialist certificate from the Society of American Archivists (SAA) in 2014. In August of 2015, she became the Florida Representative for the Regional Archival Associations Consortium (RAAC). Since joining SFA back in 2014, Mary has held many active roles.

The SFA Executive Board plans to hold a virtual business meeting on July 14, 2020 via Zoom to formally transition our organization into its 2020-2021 duties.

# COVID-19: Welcome to Quarantown

2020 is turning out to be an interesting year for all of us. At the hype of celebrating the new decade and reminiscing of the previous one (pop culture references and all), our normal changed. Shortly after the year began, a new disease was making its way through the world. We turned on the news, heard different variations of the name (it is COVID-19 or 2019-nCoV?), different theories on how it spread, and preventive measures all the while hearing about the conspiracies (you heard them too). And, if you are anything like me, comparing it to every movie regarding viruses and an apocalypse (yes, I'm referring to 2011's Contagion, 2016's Containment, and maybe some zombie movies). But, I'm getting off-topic.

As many institutions, archives, and repositories have been forced to temporarily close physically and transition employees towards remote work, we had to adjust to a new norm. A norm of providing the majority of services online, while getting creative to keep our patrons and ourselves engaged during quarantine while learning all the different platforms (MS Teams, Zoom, Skype, Google Hangouts). Needless to say, as we watch a little bit of crazy unfold in our everyday lives (seriously, why was everyone taking the toilet paper...), many of our SFA members have been doing amazing projects. Check a couple out: Virtual Escape Room, Watch & Listen: Insights, Sarasota County Heritage Awards: Venice Museum & Archives, #Craftivists, REALM Project, and COVID-19 Stories.

## Virtual Escape Room

Gerrienne Schaad, Florida Southern College

Stress is not good for health and at the start of the Covid-19 lockdown the librarians and archivist of Florida Southern College came together to create a virtual escape room to encourage our students to relax, if only for a short time. FSC has a history of our junior class getting the opportunity to take a "reduced cost" trip after they have attended the college for four semesters. In the fall of 2018 one of our librarians



journayed back to her home country of Romania, leading a group of 6 students on an up close encounter with Transylvania. The pictures from her trip, our general interest in Dracula, and the need to work with images and ideas out of copyright was the basis for our escape room designed with Google Sites. Feel free to try it yourself... <https://bit.ly/VampireState> because studies do show that one is able to release real-life stresses when one is occupied with something that requires full attention ...or when one is screaming....bwa-ha-ha.

## Watch & Listen: Insights

Marie Penny, Norton Museum of Art

Marie Penny, archivist at the Norton Museum of Art, has been creating archival videos for the museum from home. The videos, a collection entitled "Insights," is part of the museum's Watch & Listen series. These videos are talks by artists, curators, and notable speakers within the field of art and culture as well

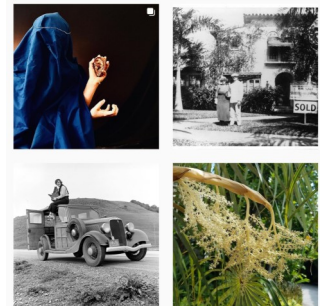
as behind-the-scenes insights and unique perspectives of collections, exhibitions, gems from the Norton archives.

For more information, visit <https://www.norton.org/building/new-norton-videos>



Norton Archive Highlights with Archivist Marie Penny: Community

In addition to creating videos showcasing amazing aspects of Norton Museum, Marie with Norton's Social Media Director, have been sharing photographs from the archives on Instagram.



Visit, <https://www.instagram.com/nortonmuseumofart/>

#NortonNow #NortonFromHome @nortonmuseumofart

# 2020 Sarasota County Heritage Awards

Contact: Frank Cassell, [fcassell@pitt.edu](mailto:fcassell@pitt.edu)



*Honoring those who have devoted themselves to maintaining the integrity of our remaining architectural, archeological, and historical assets and educating the public to their importance.*

SARASOTA, FL—This History & Preservation Coalition of Sarasota County announces the awardees of the 2020 Sarasota County Heritage Awards. The Coalition wishes to recognize individuals and organizations that have made outstanding contributions to the preservation and understanding of Sarasota County's prehistorical and historical resources. These Heritage Awards aim to raise the level of public support for governmental and citizen-based efforts to preserve our common past so future generations may learn from it. MORE ABOUT THE AWARDS: <http://historicpreservationsarasota.org/heritageawards/>

**HISTORICAL COLLECTIONS PRESERVATION** Outstanding work in preserving, describing, and providing public access to historical collections. **2020 AWARDEE - Julia Cousins Laning and Dale Laning Archives & Research Center**

The Heritage Awards Committee confers this year's Historical Collections Preservation Award on the Julia Cousins Laning and Dale Laning Archives & Research Center in Venice, Florida. Without historical archives and research libraries, the work of researchers in explaining and interpreting the past would be impossible.

The **City of Venice Archives**, one of the most important archival repositories in Sarasota County, had long been housed in the Triangle Inn, a carefully restored building from the early years of the city's history. By 2015 the archives had outgrown this facility and were split up among multiple locations. Besides affecting the accessibility of historical records, these scattered sites lacked proper environmental conditions for storage, thus threatening the safety of the materials. Fortunately, Venice cares about its history, and there are many citizens who belong to history and preservation groups and volunteer at historical sites. In this case, local resident Julia Cousins Laning stepped forward with a generous gift. The city then purchased and remodeled a house not far from the new Venice Library and the Venice Museum as the new home of the Venice archives. The Curator and Collections Manager, **John Watson**, with staff and citizen volunteers carefully laid out the organization of the new center and moved all the dispersed archives to the new site at 224 W. Milan Avenue. The city also honored Julia Laning and her deceased husband by naming the new facility the Julia Cousins Laning and Dale Laning Archives & Research Center.

The Center's 23,000-item collections fill over 1,300 square feet. The holdings include records of Venice social and community organizations, high school yearbooks, newspapers, photographs, works of art, letters, maps, and much more. The once scattered resources now sit on modern compact shelving in a climate-controlled environment with proper security. There is a public reading room and strict rules regarding access to the materials.

City leaders and the Venice Division of Historical Resources deserve a great deal of credit for creating this excellent facility that has preserved priceless records and artifacts and brought the history of Venice closer to the city's citizens and historical scholars. The Julia Cousins Laning and Dale Laning Archives & Research Center richly deserves the recognition of the Historical Collections Preservation Award for 2020.

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## ABOUT THE COALITION (HPCsc)

The History & Preservation Coalition of Sarasota County, Florida is a coordinating body of 20 public, not-for-profit organizations, and government agencies in Sarasota County which are committed to historic preservation. We actively preserve the county's archaeological, architectural, social, and cultural heritage. Membership is open to organizations with similar missions who wish to actively participate in preserving our County's shared past.

[www.historicpreservationsarasota.org](http://www.historicpreservationsarasota.org) | <https://www.facebook.com/HPCsarasotacounty/>

Special Shoutout to **Harry Klinkhamer**, Historical Resources Manager, Venice Museum & Archives for sharing this Press Release.



# #Craftivists Join the #Auction4AWEfund

## AWESome Organizers and Persistent Stitches

The [Archival Workers Emergency \(AWE\) Fund Organizing Committee](#) is having a silent online craft auction for fundraising. The AWESome Organizers found their calling on the SAA listserv and wanted to support the effort in supporting archival workers in financial distress due to COVID-19. Together with [Persistent Stitches](#) (an all-volunteer collective raising money for resistance, social justice, and anti-oppression work through crafting), they have gathered crafty archivists and crafters to unite to auction off handcrafted items.

In less than two months, the AWE Fund has raised nearly \$100,000 and disbursed cash grants to over 100 archival workers in crisis due to covid-19. As the end of the fiscal year approaches and many organizations are preparing to implement austerity budgets amidst the pandemic, the AWE Fund Organizing Committee anticipates another wave of need in our community.

The [Persistent Stitches](#) #Auction4AWEfund online silent auction will be held July 1-4, 2020 to help raise the funds to address this need. 100% of the proceeds benefit the AWE Fund.

There are currently have eight crafters with a total of eighteen items ready to list for auction. AWESome Organizers' goal is to have no fewer than **30 crafters** with a total of at least **50 items** on offer, **raising no less than \$3,000** during the four-day auction. **Can you help us?**

Let the bidding begin! To see items, visit <https://www.32auctions.com/auction4awefund>

Questions? Reach out to the auction coordinator Anna Clutterbuck-Cook at [persistentstitches@gmail.com](mailto:persistentstitches@gmail.com).



Thank Carady DeSimone for sharing this important event!

# REALM Project

## REopening Archives, Libraries and Museums: A COVID-19 Research Project

OCLC, the [Institute of Museum and Library Services](#), and [Battelle](#) partner together to establish a project to support archives, libraries, and museums as they reopen (or prepare to reopen) and operate in the midst of the COVID-19 pandemic.

**REopening Archives, Libraries and Museums (REALM)** is a research partnership between OCLC, the Institute of Museum and Library Services, and Battelle to create and distribute science-based information and recommended practices designed to reduce the risk of transmission of COVID-19 to staff and visitors who are engaging in the delivery or use of museum, library, and archival services.

There are three phases of the research timeline.

**Phase 1:** Preparing for Reopened Libraries: Research on High-Priority Materials and Workflows (May 2020 – August 2020) — to obtain and disseminate information/recommendations on practices for handling physical collections and facilities.

**Phase 2:** Additional Research to Support Operations of Libraries, Archives, and Museums (June 2020 – October 2020) — Inclusion of materials and workflows not included in Phase 1 but contribute to the overall functions of the institution.

**Phase 3:** Monitor, Update, Communicate (October 2020 – September 2021) — A continued review of emerging research.

Briefings will be published throughout the project to support evidence-based decisions regarding daily operations, policies, and workflows. The project will allow for the creation of toolkit resources.

Visit [oclc.org/realms-project](https://oclc.org/realms-project) for more information on the project, research timeline, and committee members.

"Test Plan for the Natural Attenuation of SARS-CoV-2 as a Decontamination Approach" as well as the "Preliminary Literature Review" under the Resources tab (<https://www.webjunction.org/explore-topics/COVID-19-research-project/resources.html>) may be of interest.

# COVID-19 Stories

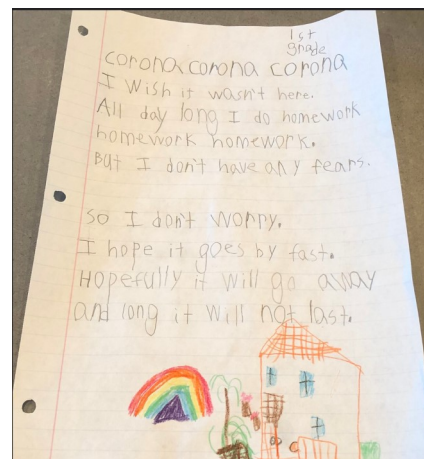
## Georgen Charnes, Boynton Beach City Library

As an archivist, I feel strongly that people's experiences need to be documented, and sometimes, in a world of so many documents, the experiences of the individual can get lost. I wanted to offer people the opportunity to be heard. The idea of collecting COVID-19 stories was discussed in Mary Rubin's Zoom meeting, and she mentioned there was a list of projects: C&U Archives Section, COVID-19 Response. She later sent the link with information on other people's activities, and I searched the web as well. There are a lot of ways to go about it. I set up a COVID-19 story collection form in April 2020, using a Google form. It was a very simple way to encourage participation and easy for a lone arranger to manage. I also created a press release for the project and set up a Flickr album to make the responses viewable. Share Your COVID-19 Stories with the Boynton Beach City Library Local History Archives (instructions and form): <https://boynton-beach.org/library/share-your-covid-19-stories>

View the responses on Boynton Beach City Library's [Flickr](#).

The project has gone ahead and gathered some publicity from the local news:

Rozier, A. (2020, April 28). Library seeking COVID-19 stories and images for archive. *WPBF News*. <https://www.wpbf.com/article/library-seeking-covid-19-stories-and-images-for-archive/32306305>



Dylan's Poem on COVID-19 Experience written on 4/8/20. Submitted through google classroom to his school librarian for poetry month.

Transcription: Corona Corona Corona. I wish it wasn't here. All day long I do homework homework homework. But I don't have any fears. O I don't worry. I hope it goes by fast. Hopefully it will go away and long it will not last.



## ... Continued

### *Spotlight continued from front page*

This emergency relief fund was developed based on a proposal from an ad hoc group of concerned archivists, the fund will be administered through the SAA Foundation, which is providing seed money of \$15,000. Tax-deductible donations to the AWEF are being accepted beginning April 15.

According to Foundation Board President Scott Cline, "We know through anecdotal evidence and through the survey results cited by the proposers that the COVID-19 crisis has had a serious impact on many of our colleagues [...] What we can do is only a piece of what is needed, but we believe it is imperative that we undertake this task. This is an opportunity to do something good and important for the archives community."

### **Eligibility**

All archival workers (SAA members as well as non-members) are eligible to apply, including archival consultants and independent contractors. Applicants must demonstrate current or recent work (within one year of application) within the archives field or employment in a repository, regardless of type.

Due to the unpredictability of the crisis and times of acute need, applications for AWEF will be considered on a rolling basis up to December 31, 2020.

Please, be kind. If your situation is not urgent, SAA politely requests you do not apply at this moment; the fund was established to provide immediate relief.

Special Thanks to the Ad Hoc Group who developed this proposal.

### **Support the Fund**

If you have the means, please consider donating to directly support your fellow archival workers who have been furloughed, lost hours, or otherwise been significantly affected financially by the COVID-19 crisis. Any amount will help.

Another special *thank you* to all the donors who have contributed more than \$92,900 to the Archival Workers Emergency Fund!

For more information, visit <https://www2.archivists.org/groups/saa-foundation-board-of-directors/archival-workers-emergency-fund>

### *President's address, continued from front page*

### **College and University Archives Section:**

**Sarah Coates**, Vice-Chair/Chair-Elect

The SFA Executive Board will be holding a virtual business meeting, via Zoom on Tuesday, July 14th at 11 am, to formally transition our organization into its 2020-2021 duties. I encourage everyone to attend to learn more about the details of SFA's past year. The zoom information is provided through the listserv.

Although the 2020 Annual Meeting is cancelled, it is our hope to provide some virtual professional development opportunities in October of this year. Please look out for those opportunities in the listserv. In the mean time, I encourage you to join the Zoom Lounge sessions, which started in April and will continue into the foreseeable future. During the months of June and July, they will take place every other Tuesday at 11 am beginning June 2nd. Again, the zoom information is provided through the listserv. While the Zoom sessions don't take the place of meeting in person, they have been the source of interesting topics, camaraderie, and insight into our members and their institutions.

The 2020 Florida History Day occurred digitally this year. SFA sponsored the Best Use of Primary Sources Award. The winner of the Junior Division of the Best Use of Primary Sources was **Eva Serebrova** for *Breaking Barriers: Russia's New Regime* from Eustis Middle School in Lake County. The winners of the Senior Division of the Best Use of Primary Sources was **Angela Li, Krish Asknani, and Serena Bhaskar** for *Ping Pong Diplomacy: Breaking Barriers of Belief*. They are from Palm Harbor University High School in Pinellas county.

Lastly, hurricane season is upon us once again. If you haven't already, I highly urge everyone to become very familiar with their institution's emergency procedures. SFA has a small budget line for disasters should an archive be impacted. If you need to reach out, please do not hesitate to contact SFA at [societyofflarchivists@gmail.com](mailto:societyofflarchivists@gmail.com) or through the listserv.

Please stay safe, dry, and I hope to see you in Zoom!

**Mary Rubin**

*Society of Florida Archivists*

*P.O. Box 5645*

*Tampa, FL 33675*

The Society of Florida Archivists seeks to connect, educate, and empower archivists and those working with historical records to preserve and promote Florida's documentary heritage.



[www.florida-archivists.org](http://www.florida-archivists.org)

**Important Notice**

SFA Annual Meeting 2020 has been cancelled.

SFA 2021 is planned to be in St. Augustine.

Virtual Business Meeting to be held via Zoom on  
Tuesday, July 14th at 11am EST.

See listserv communications for meeting details.



Society of  
Florida Archivists

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