

**Minutes**  
**Society of Florida Archivists Board Meeting**  
**March 16, 2016 3:00 p.m.**

In attendance: Sandra Varry, Erin Mahaney, Mary Rubin, Flo Turcotte, Burt Altman, Krystal Thomas

Absent: Janet DeVries, Tomaro Taylor, Susan Swiatosz, Marissa Kings

1) President – Sandra Varry: Called meeting to order at 3:05

Secretary–Janet- Absent - Jury duty, will need to call approval of the minutes of the 1/25/16 meeting at the next Board Meeting.

2) Executive Board Reports

- a. President – Sandra Varry: Working with SGA on Joint meeting.
- b. Past President – Tomaro Taylor: No report.
- c. Vice-President – Erin Mahaney: No report.
- d. Treasurer – Flo Turcotte: No report.
- e. Secretary – Janet DeVries: Absent.
- f. Directors – Susan Swiatosz/Mary Rubin: Mary is handling receiving checks from the PO Box and forwarding them to Flo.

3) Committee Reports

- a. Annual Meeting: Budget and discussion of the theme will be completed soon, concerns about how the budget is to be split up. Need to get final conference budget from SGA, they have only given us one for the education and programming. The budget for bringing in a speaker is around \$4,700 though they didn't spend more than \$3,000 last year. SFA does not usually pay speakers, so the Board will need to decide on that.
- b. Membership – No report.
- c. Web Communications – Burt Altman, Krystal Thomas: Jobs & Memberships page is up and running, we need to double check on who has access to the Gmail account, etc. Will update web with conference information soon.
- d. Newsletter – Marissa Kings – Absent.

e. Bylaws - Flo needs to review and then will report back.

4) New Business

a. University Archives Round Table: Peggy McBride, Sandra Varry, and Gerianne Schaad are submitting a formal request to create a Roundtable to facilitate communication and discussion between university archivists.

5) Old Business –

a. Journal - Good feedback from survey, would like to move forward. Discussion about judging involvement and potential success by sending out an application for the editorial board and gauging responses. Various models discussed, such as Society of North Carolina Archivists (SNCA) and University of Buffalo (UB).

b. History Award – SFA is supporting our regular primary source award, and providing one-time only support for the Hispanic Heritage Award, which lost funding this year.

c. DAS Scholarships - All scholarships have been awarded, and there were as many applicants as awards

6) Adjourn - at 3:45p.m.