

**Society of Florida Archivists  
Board of Directors Meeting Minutes  
September 21, 2015**

**Attendance:** Sandra Varry, Erin Mahaney, Tomaro Taylor, Janet DeVries, Mary Rubin, Garret Kremer-Wright, Burt Altman, Flo Turcotte and Krystal Thomas. Absent: Susan Swiatosz.

President Sandra Varry called the meeting to order at 4:04 p.m.

**President's Report:** Sandra created a proposal for a weeklong SAA workshop of DAS classes in May, 2016 hosted by FSU and co-sponsored by ARL/SFA/FSU.

**Approval of Minutes:** Janet called for approval of the August 12, 2015 minutes. Flo motioned to approve the minutes, Sandra seconded and the motion carried.

**Board Reports**

**Past President:** No report

**Vice-President:** Erin sent out the survey draft, and welcomes feedback. Flo suggested adding willingness to serve on editorial board.

**Treasurer:** Flo reported she is now on the BOA account as treasurer and is working on getting into online banking for reports. Sandra has activated the ATM card and will assist in updating the treasurer settings for online banking.

**Secretary:** No report

**Committee Reports**

**Annual Meeting:** Discussion over joint SFA/SGA meeting in Sept. or Oct. 2016. Dates are booking quickly for next year so we need to lock in accommodations for 100 people or more. Estimate 125-150 people. Savannah is an appealing, historic, intimate option. Sandra will follow up with Heather Oswald and lock in a contract soon.

**Membership:** Garret reported two new members had joined since the last board meeting. The P.O. Box needs to be paid. Garret will renew it and get reimbursed. Susan and Mary are working with Garret on research for regional fee schedules for memberships to determine a fair pricing rate.

**Web Communications:** Krystal is working on a review of Dropbox and LinkedIn content and cleaning up the files. She reported that the best alternative to the listserv is a Google Group, which works a little differently than a traditional listserv. Tomaro and Janet will clean up and archive Dropbox. Burt will continue listserv operations with Sandra, while hosted at FSU, with Burt as the main administrator and Sandra as back up moderator.

**Directors:** No report.

**Newsletter:** No report.

## **New Business**

**Archives Month:** October is American Archives Month. The Vice President is traditionally in charge. Discussion of various ideas for interaction and creativity. Janet suggested sharing the best of the archives highlights or placing a call for entries for “Archives Spotlight,” or “I found it in the Archives.” We will post two times per week on Monday and Thursday. Erin, Janet, Mary and Susan will work on Archives Month.

## **Old Business**

**Journal and Logo Contests:** Mike Pezzoni won the logo contest. Sandra will contact him and ask for some color changes and then we will announce the winner.

Sandra motioned to adjourn the meeting; Flo seconded. The meeting adjourned at 4:53 p.m.

Respectfully submitted,

Janet DeVries, Secretary