

SUMMARY OF PROPOSED BYLAWS CHANGES - JANUARY 2017

This document explains the major changes made to the Bylaws of the Society of Florida Archivists, approved by the SFA Executive Board in January of 2017. It is intended to serve as a guidance document for all SFA members. Questions, comments, or concerns about this document or the newly proposed bylaws should be directed to Rachel Walton (walton.rach@gmail.com).

A Brief History of the 2017 Proposed SFA Bylaws

The previously approved version of SFA Bylaws dated back to April of 2009. In an effort to update the organization's documentation, revisions to that document were led by an appointed and ad hoc Bylaws Committee between the months of June 2015 and September 2016. In September 2016 a draft of proposed bylaws changes was distributed to the membership, and in October of 2016 the Bylaws Committee presented that same draft to the attendees of the 2016 Annual Business Meeting during the SFA/SGA Joint Meeting in Savannah, GA. The comments provided by the membership in this setting and via related email communication were collected and considered by the Bylaws Committee as well as the SFA Executive Board. As a result, an additional and final review of the bylaws was conducted. The product of that final review is the January 2017 SFA Bylaws document referenced herein.

SFA BYLAWS, PROPOSED FINAL REVISION (JANUARY 2017)

Article III, Section 7: In the event that an unplanned vacancy occurs in the membership of the Executive Board, a replacement shall be appointed by a majority vote of the remaining members of the Board to serve until the next election. The President reserves the right to task existing Board members with fulfilling the duties of the vacated position until a new Board member is appointed.

Article IV, Section 3: The Vice-President/Elect shall become the President when his or her term (of one year) as Vice-President expires.

Article IV, Section 7: All terms shall commence at the adjournment of the Annual Business Meeting or conclusion of the election. ... The President may run for reelection at the end of their one-year term should the Vice President/President Elect be unable or unwilling to move into the office of President at the end of their one-year term.

Article V, Section 1: Resigning officers must submit official letters of resignation, with effective date, to the President and Secretary.

Article VI, Section 1 and 2: The Annual Business meeting and any Special Meetings must be announced to the membership via postal mail, email, or the SFA website at least 45 days in advance.

Article VII, Section 1: Sections include: the College and University Archives Section.

Article VII, Section 2: Section Bylaws govern the election of officers for the CUA Section.

Article VII, Section 3: When the need arises, ad hoc committees shall be created in the same manner as the regular Standing Committees. Ad hoc committees shall serve until their charge is completed.

Article VII, Section 4: Sections may be established by petition to the board and the approval of the general membership.

Article VIII, Section 4: Ballots shall be distributed electronically or by regular mail to the membership at least forty-five (45) days before the election.

Article XI, Section 1: Dues shall be proposed by the Executive Board. Any changes to dues proposed by the Executive Board must be approved by the majority of the ballot responses from the membership.

Article XII, Section 2: Bylaws amendments shall be in full force and effect unless altered or rescinded by the majority of the ballot responses from the membership.

Article XII, Section 4: Notice containing the text of any proposed change to the Bylaws shall be sent to the membership at least thirty (30) days before the ballot that would approve any amendments is issued.

Article XII, Section 5: Any adopted amendments to the Bylaws shall be published on the Society website and in the Society newsletter.