



Society of Florida Archivists

THE FLORIDA ARCHIVIST



Tomaro Taylor
SFA President

Dear SFA Members,

Happy [American Archives Month!](#) Each October, archivists around the country celebrate the importance of archives and the archival profession. While this year is no different, archivists in Florida have even more reason to celebrate—the kick-off of October 2013 as Florida Archives Month. Florida Governor Rick Scott recently signed a proclamation designating October as Florida Ar-

chives Month. [The proclamation, a copy of which is available on the SFA website](#), emphasizes the important role of both archives and archivists in documenting and promoting Florida's history. SFA appreciates the support of the Governor and his office as we recognize the value of our collections and the people whose efforts ensure accessibility and use of archival materials.

To encourage active participation in Florida Archives Month, SFA has dedicated a portion of the website to activities held during the month of October. The page includes links to an [online exhibit](#) of digitized materials from around the state, as well as a calendar of events and workshops. The SFA Executive Board thanks the [University of Central Florida \(UCF\) Libraries](#), [Gaylord](#) and [Hollinger Metal Edge](#) for hosting and sponsoring the online exhibit, and [Gaylord's Archival Products division](#) for sponsoring the workshops.

In September, the Executive Board met to discuss a number of important initiatives currently underway. First on the agenda—the development of a video to celebrate Judith Beales' contributions to the archives field. The video will be used to market SFA's scholarship fund, which is named in Judith's honor. Second—providing basic assistance to UCF Libraries as they embark on updating the

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ARCHIVES SPOTLIGHT

A Successful Collaboration in Processing the Tom Brokaw Collection

by *KimBoo York*,

Florida State University, Claude Pepper Library

In 2001 celebrated journalist and author Tom Brokaw donated a large collection to the Florida State University's Institute on World War II and the Human Experience. This collection consists of thousands of letters written to Brokaw in the wake of his popular books, *The Greatest Generation* and *The Greatest Generation Speaks*.

The Institute, founded in 1997, is the custodian of a large collection of documents and artifacts donated by World War II veterans and their families, but is still a young and growing organization. In an effort to make the Brokaw Collection available to researchers, the Institute's director Dr. Kurt Piehler joined forces with the Assistant Dean of Florida State University Libraries' Special Collections and Archives, Katie McCormick, to allow the two organizations to jointly process the documents by using the available manpower and processing space available at the Claude Pepper Library.



This unusual collaboration first entailed the transfer of 70 banker's boxes full of letters and other items from the Institute's location to the Claude Pepper Library's facilities in the summer of 2012. After an initial inventory by the Pepper staff, led by Library Supervisor Robert Rubero, full processing began.

Due to the nature of the collection, there are a variety of types of correspondence which made sorting into working
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FLORIDA ARCHIVES MONTH

The Society of Florida Archivists, in conjunction with the Society of American Archivists, celebrates October as American Archives Month, which is a collaborative effort by professional organizations and repositories around the nation to highlight the importance of records of enduring value.

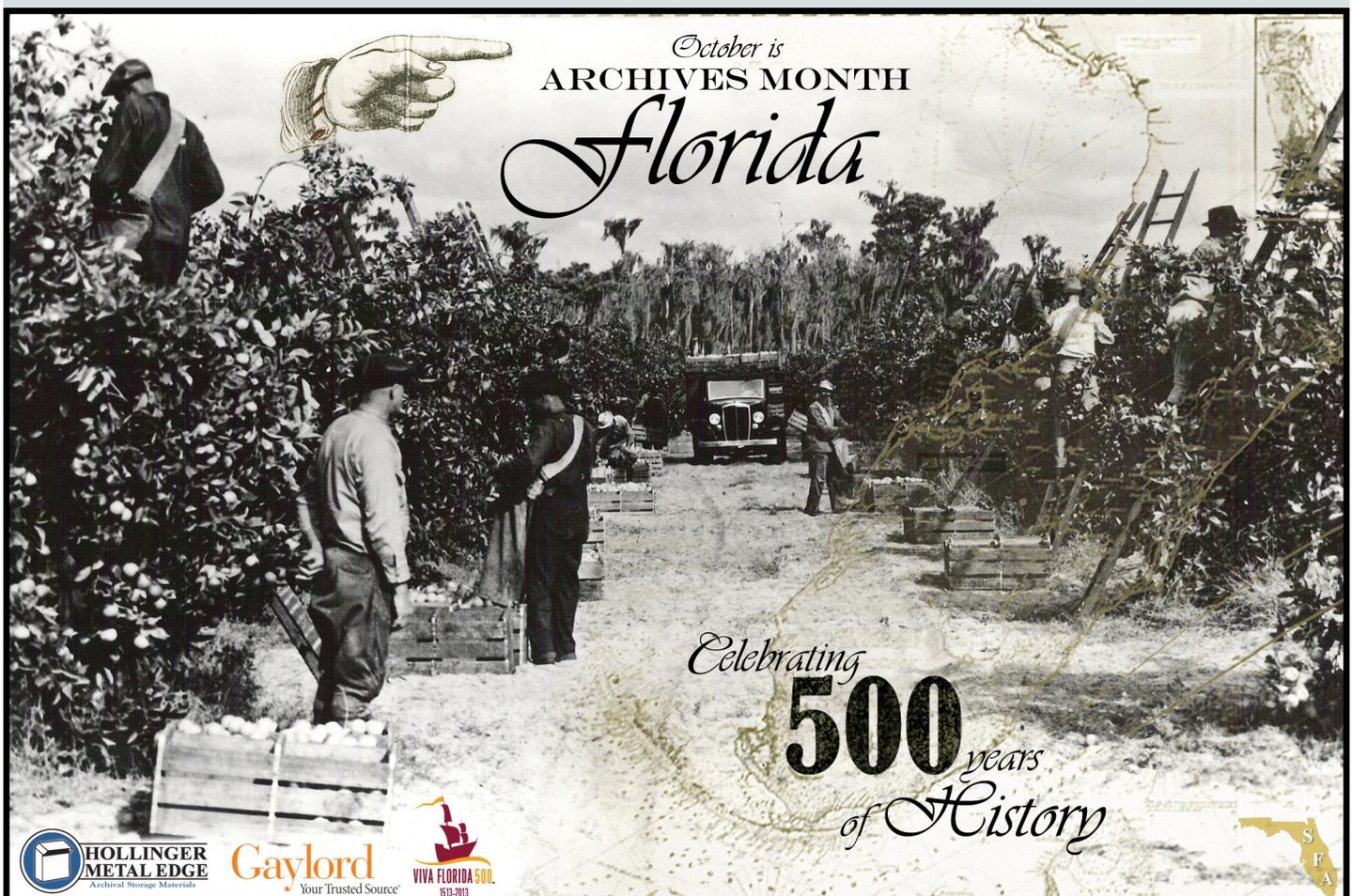
Please join us in celebrating both the national event, as well as here in Florida, where the governor has proclaimed that it is Florida Archives Month every October hereafter!

Through the hard work of our team, composed of SFA members across the state, we were successful in promoting archives through our webpage and events calendar, an online exhibit (<http://library.ucf.edu/SpecialCollections/Exhibits/ArchivesMonthFlorida/ImageGallery.php>), poster (shown below), and workshops as well as securing the proclamation (page 3).

The online exhibit is made up of digitized materials from the rich archival collections around our state, celebrating both Archives Month and the 500th anniversary of Ponce De Leon's arrival in Florida. Viva Florida!

Gaylord's Archival Products' Amanda Rose conducted a well-attended preservation workshop in Orlando on October 1st and a second workshop in Tallahassee on October 21st. Through our efforts, we were able to connect community members, students, and representatives from several central Florida institutions.

I'd also like to say a very big thank you to all of those who participated, helping to make our inaugural year a success. I look forward to improving and expanding our activities next year.





RICK SCOTT
GOVERNOR

FLORIDA ARCHIVES MONTH

WHEREAS, every year in October, Florida celebrates Florida Archives Month; and

WHEREAS, Florida Archives Month provides an opportunity to learn more about the archival repositories throughout the state that collect and make available to the public materials covering Florida's 500-year history; and

WHEREAS, archives in the State of Florida are established by state and local governments, colleges and universities, religious institutions, libraries, historical societies, museums, private corporations, and families as a means of preserving history; and

WHEREAS, Florida Archives Month is also an occasion where Florida's residents and visitors can learn more about and honor the archivists that diligently preserve and protect the history of our state; and

WHEREAS, archivists acquire, manage, preserve, and help patrons identify and use historically significant collections of unique materials, such as government records, manuscripts, photographs, films, and sound recordings, in physical and digital formats; and

WHEREAS, archivists assist people studying their community's rich history, learning from the efforts and actions of their predecessors, tracing their ancestors and confirming property rights; and

WHEREAS, archives generate interest in local communities and the state, family history, genealogy, the Revolutionary and Civil Wars, immigration, western settlement and cultural heritage; and

WHEREAS, cultural heritage tourism is a catalyst for increased visitation to and within our state, rising year-upon-year over the past two decades, and with Florida's diverse history, archives throughout the state provide visitors with a glimpse into the past,

NOW, THEREFORE, I, Rick Scott, Governor of the State of Florida, do hereby extend greetings and best wishes to all observing October 2013 as *Florida Archives Month*.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed at Tallahassee, the Capital, this 6th day of September in the year two thousand thirteen.



Governor

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CONNECTING TO COLLECTIONS ADVISORY MEETING

By Kathy Turner Thompson, *SFA - Treasurer*

The Florida Connecting to Collections Advisory Committee - consisting of professionals representing a wide variety of cultural heritage institutions from around the state met in Tallahassee on Tuesday, September 30th, 2013 at the Historic Capitol Museum from noon to 5:00 p.m.

The Connecting to Collections program was funded by the federal Institute of Museum and Library Services (IMLS) and developed in collaboration with the Florida Department of Emergency Management, Florida Art Museum Directors Association, Florida Department of State, Florida Library Association, Florida Public Archaeology Network, Florida Trust for Historic Preservation, and Society of Florida Archivists.

In the ending of its second year, the program has already provided educational training for preparing emergency plans, and this year for developing collections plans and policies. Over 45 participants have substantially improved or created a new emergency management plans for their organization and more are currently working on collections plans and policies.

Survey evaluations are telling the committee that they are meeting the goals of helping collecting organizations in Florida to develop these plans and collections policies, which are critical documents for the preservation of our cultural heritage.

As the end of the IMLS grant approaches, the committee is looking for input on how to move the training program forward and sustain it in the long-term. While there may be another IMLS grant submitted, also discussed were ways to sustain the program just the same. Your input would be greatly appreciated.

As a result of the training conducted in 2012, the project is a self-paced program available online for any organization interested in developing an emergency plan to protect its collections. It is available at

<http://www.flamuseums.org/professional-development/connecting-to-collections/emergency-plans/>

The committee, that convened, discussed the program planning, the Heritage Health Index, including national and Florida surveys about the state of collections, what was done well as the result of the first programs, what we could do better, and what we learned. The committee also discussed ways for enhancing and getting the word out about the on-line resources, which constituted a collection of resources and can be found at the following:

<http://www.flamuseums.org/professional-development/connecting-to-collections/>



Other discussion topics included using the on-line resources for modular programs, a focus on future training, continuing emergency planning, continuing collections policies, sustaining the networks, the possibility of submitting another IMLS grant and financial sustainability of the program. Stay tuned for additional information or if you are interested in getting involved contact any SFA board member or Myriam Springuel at myriam@springuelconsulting.com or Robin Bauer Kilgo at rbkigo@gmail.com

SFA LAUNCHES NEW BLOG

The Society of Florida Archivists is committed to the identification, preservation, and use of records of historical value and to the dissemination of information about such records.

The SFA Blog actively seeks submissions from professionals within the Florida archival community. Article submissions can include topics ranging from practical preservation guidelines to reflections on the nature of our professions and the impact we have on our communities. Book reviews, exhibit previews, and repository/collection news are also welcome.

If you are interested in writing an article for the SFA Blog, please review the guidelines found on the submissions page under "Get Involved."

<http://floridaarchivists.wordpress.com/>

HAVE YOU HEARD?

IMLS Announces Second Heritage Health Index
Heritage Preservation, working in cooperation with IMLS, will conduct a second Heritage Health Index. The original survey, conducted nearly 10 years ago, was the first comprehensive study to assess the condition of U.S. collections, across the entire spectrum of collecting institutions

http://www.imls.gov/imls_announces_second_heritage_health_index.aspx

84 Museums Will Participate in the Conservation Assessment Program

For 2013, 84 museums in 34 states will participate CAP, which assists small museums in providing appropriate care for endangered collections. CAP is administered by Heritage Preservation and funded by the Institute of Museum and Library Services through its National Leadership Grants for Museums program. Florida programs listed

here: <http://www.heritagepreservation.org/CAP/13recipients.html>

AAHC Forum: The Growing Impact of Haitian Art and Culture

The Haitian Heritage Museum has been a steward of Haitian art exhibitions, dance performances, and educational programming in Southeastern Florida and is increasing programming within the facility, schools, colleges, and the greater community.

<http://blog.imls.gov/?p=3863>

Landmark Treaty For The Visually Impaired

The World Intellectual Property Organization's (WIPO) Diplomatic Conference for Visually Impaired Persons concluded in Marrakesh, Morocco with a signing ceremony for the Marrakesh Treaty to Facilitate Access to Published Works for Persons Who are Blind, Visually Impaired, or Otherwise Print Disabled.

<http://blog.imls.gov/?p=3774>

JUDITH BEALE SCHOLARSHIP AWARENESS

At the 2013 SFA annual meeting in Tallahassee, the Judith Beale Scholarship recipients were introduced and one of the recipients said, "I wish I would have met Judith to say thank you for this scholarship." From that instance, Carla Summers' started thinking we need to create something that allows scholarship recipients to remember who Judith was all about.

After talking with a couple of other SFA members, a committee of friends and colleagues of Judith thought it might be an interesting idea to create a video not only about Judith and her warmth towards students, but where did this scholarship idea come from? Perhaps we could create a video that will not only raise awareness, but will also raise some money for the fund to help future students.

From the archives of the SFA newsletter and past Board of Directors minutes, it was determined that another member, Sam J. Boldrick donated the first funds to send one student to the SFA annual meeting in 2005.

The Scholarship committee is just starting to gather video materials and write a script. We hope to partner with one of our sponsors, Crawford Media Services to create a professional video. If you have any photos/materials that you would like to share as a scholarship recipient, donor or friend of Judith's please send material to Carla Summers at:

carla.summers@ucf.edu.

If you are interested in helping fund this project or make a donation to the scholarship fund, please contact Michael Zaidman at

michael.zaidman@jim Moran foundation.org.

Further, we are trying to get in touch with Mr. Boldrick, if you have his contact information, please contact Carla.

We hope to have this video available on the SFA website to raise awareness and to give new scholarship recipients a chance to learn about Judith's legacy.

THANK YOU



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President's message cont. from page 1)

[Guide to Florida Archives and Manuscript Repositories](#). All SFA members are encouraged to visit the site and add/correct their repository's information. And, lastly—what we've all been waiting for—PayPal. SFA's PayPal account is up and running. The Web Communications Team is working on the technical logistics for implementation of PayPal on SFA's website. PayPal should be ready to go just in time for you to renew your membership.

Thanks for your contributions, ideas, suggestions and support. Enjoy American Archives Month! But, most of all, enjoy knowing that the celebration lasts all year.



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2014 MEETING NOTICE ORLANDO

Warm greetings from Central Florida!

After our successful annual conference in Tallahassee, the 2014 Local Arrangement Committee - Stephanie Gaub of Orange County Regional History Center, LuAnn Mims of Florida Southern College, Sandra Varry of UCF, Darla Moore and Wenxian Zhang of Rollins College - has been busy preparing for next year's SFA. With the approval from the SFA Board of Directors, we are pleased to announce that SFA 2014 annual meeting will take place from Wednesday, May 7 to Friday, May 9, 2014 at DoubleTree By Hilton Orlando Downtown <http://doubletree3.hilton.com/en/hotels/florida/doubletree-by-hilton-orlando-downtown-MCOODDT/index.html> (60 S. Ivanhoe Boulevard, Orlando FL 32804).



A block of rooms will be made available to us at \$99 per night plus tax, this special group rate will be honored 3 days before & after our annual meeting, and SFA members staying in DoubleTree will also enjoy free parking in the hotel garage. In addition, we have tentatively scheduled receptions at Rollins College and Orange County Regional History Center on Wed. and Thursday nights of that week.

We sincerely hope you plan to attend and make presentations at SFA 2014. This is our professional group, please submit to me or any other members of the planning committee your ideas for next year's conference. If you have suggestions for pre-conference seminars, please share with us as well. Let us know if you have any questions, we look forward to seeing you all in May 2014.

With best wishes,

Wenxian Zhang, Professor and Head of Archives & Special Collections, Rollins College

wzhang@rollins.edu <<mailto:wzhang@rollins.edu>>

(Archives Spotlight continued from Page 1)

series difficult. From basic fan mail/thank you letters to written reminiscences that are hundreds of pages long, the collection represents the wide range of reactions that veterans (and family members) had to Brokaw's books. Many people sent in copies of their military documents from the war, photographs, war-time letters, and in some cases even whole collections of publications or memorabilia.

Most of the correspondence dates from 1999 through 2001, and shares the experiences of every stripe of World War II veterans, including combat soldiers, "Rosie Riveter" home-front workers, survivors of famous battles and ship sinking's, prisoners of war, and support staff.

After careful sorting, foldering, and boxing, the collection stands currently 91 linear feet. Processing has advanced to entering it into a finding aid (ARCHON) with an expected completion date in the fall 2013. This being the epitome of a 20th century collection, it was decided to follow MPLP standards, with descriptions at the folder level.

For the Pepper Library staff, the project represented a wonderful opportunity to work with a collection that speaks to an important era of Senator Claude Pepper's life (as he was a close political ally of President Roosevelt during the war), while allowing the Institute on World War II and the Human Experience to make available to researchers a collection that is unique and important. There were hurdles, such as moving the collection itself, determining an appropriate series arrangement, and training both Pepper and Institute interns on processing procedures, but in the end it has proven to be an exceptional example of two very different organizations working together productively, and successfully.

For more information, contact:

<http://www.lib.fsu.edu/pepper/collections>

E-mail: Institute on WWII

A MEMBER IN THE NEWS

On preserving the process of architecture -

Real Estate - Harold Bubil

Cindy Peterson is one such archivist, and a pioneering one at that. After gaining valuable experience archiving the work of her husband, noted Sarasota architect Guy Peterson, Cindy earned a master's degree in library science in 2007 from Simmons College in Boston, and later organized the collection of architectural documents at the University of Florida.

Herald Tribune, Aug. 22, 2013 "On preserving the process of architecture" by H. Bubil

<http://bit.ly/1eVjbQ8>

Society of Florida Archivists
P.O. Box 2746
Lakeland, FL 33806-2746

SFA is an organization of individuals and institutions who share a concern for the identification, preservation, and use of records of historical value. It is dedicated to the dissemination of information about such records and about sound archival methodology.



Find us! Friend us! Join our Network!

Mail to:
Society of Florida Archivists
P.O. Box 2746
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SFA MEMBERSHIP APPLICATION

- \$20 INDIVIDUAL
- \$50 INSTITUTION
- \$__ JUDITH BEALE SCHOLARSHIP FUND DONATION
- \$__ ADD'L. CONTRIBUTION TO SFA

PLEASE MAKE CHECK PAYABLE TO: SOCIETY OF FLORIDA ARCHIVISTS

We invite you to join the Society of Florida Archivists. Don't miss the continuing education opportunities offered by SFA each year, information about what's happening in archives in Florida in our newsletter, and the chance to mix with other archivists at the SFA Annual Meeting.

Specific benefits of Individual Membership are:

- ◆ Reduced registration fees for all of the Society's events.
- ◆ Subscription to *The Florida Archivist*.
- ◆ Full voting privileges in elections and at the annual business meeting.
- ◆ Eligibility for leadership positions in the Society.
- ◆ Discount on selected archival publications.

Membership in the **Society of Florida Archivists** helps all of us keep in touch with important archival developments and make a valuable contribution to the profession within the State. We hope you will become a part of this effort!

Questions? Contact Mary Flekke mflekke@tampabay.rr.com.

Name

Institution/Company

Address

City State Zip

Phone

E-mail

If student, indicate school name